**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

Tuesday, February 2, 2016

1:30-3:30 p.m.

Mt. San Antonio College, Bldg 66, ESL Library (See map)

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| X | Baldwin Park  (John Kerr, Veronica Valenzuela) | X | Charter Oak  (Kathleen Wiard) | X | Mt. San Antonio  (Liza Becker, Madelyn Arballo) |  | Walnut Valley  (Jeff Jordan, Sue McCracken) |
| X | Bassett  (Albert Michel, Virginia Espana) | X | Covina Valley  (Dan Gribbon, Claudia Karnoski) | X | Pomona  (Enrique Medina, Rebecca Cristobal, Marie Dennis) | **Partners/guests present**:  Leticia Covarrubias –ESGVROP  Tami Pearson, Associate Dean, MSAC | |
|  |  | X | Hacienda La Puente  (Matt Smith, Elena Paul) |  | Rowland  (Rocky Bettar) |

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| **Agenda Items** |  | **Outcomes** |
| Welcome & Agenda Check  Public Comment  Approval of Minutes of 11/3/2015 | Enrique moved and Albert seconded a motion to approve the minutes with the correction of Elia Evans listed as a guest from ESGVROP. Motion carried. |  |
| Objectives for the day:   1. 1. Induction of new member (ESGVROP)   2. Budget Update (Madelyn)   1. 3. State Focus Group Update (Madelyn) 2. 4. Summary of Work Plan Priorities and Timeline (Wanda) 3. 5. Announcements 4. 6. Adjourn | 1.Members welcomed ESGVROP into the consortium. Their primary representative as approved by their board will be Elia Evans with Leticia Covarrubias listed as the alternate. They were provided a copy of the AEBG Plan and will be sent a copy of the Governance Plan. Wanda will share Google Docs with them.  Madelyn will meet with a representative from Walnut Valley to determine if they wish to continue their membership in the consortium. She will report back at our next meeting in March.  2. Madelyn shared that the AB 86 funds have all been expended. She advised the group that the fiscal reporting for the AEBG grant are much more prescriptive and subject to audit. She distributed a handout outlining the Fiscal Reporting Documents required for expenditure/reimbursement of funds.  3. Madelyn provided an update on the recommendations of the state focus group. The group has strongly recommended that Adult Education be considered a one-stop shop for all services. All services, including counseling, assessment, and advisement of students should be counted. It was recommended that districts begin to look at developing an abbreviated enrollment/tracking process for these students if they don’t have one in place.  4. Wanda summarized the outcomes from the two Work Days in January. It was decided that a professional development conference should be scheduled in April with break-out sessions for each subject area focusing on instructional strategies for acceleration, individualization/tutoring, and contextualization. Separate strands would be developed for CTE and counselors. Madelyn will look into the availability of Kellogg West and report back in March. Wanda will meet with Work Groups and Counselors and report back in March.  5. NA  6. Elena moved and Dan seconded a motion to adjourn. Motion carried. |  |
| Other updates and topics |  | . |

**Next meeting:** Friday, March 4, 9:00-12:00, ESL Library, Bldg. 66, MSAC.